



Takao Wales Division, Ebbw Vale, Gwent

Forklift Truck Driver

Job Responsibilities

- Despatching goods to the customer
- Unloading and loading lorries
- Locating stock internally and feeding Cellular Areas
- Identify, scan stock labels and move parts so they are accessible to Production Operatives/Cell Team Leaders
- Produce despatch notes using the MRP system
- To follow instructions to ensure maximum effectiveness and to adhere to safety guidelines
- Work within a team to meet deadlines and hourly targets in order to achieve customer requirements

Skills/Experience and Qualifications

- A recent or updated Counterbalance forklift licence which is recognised by a national body and transferable from company to company is essential
- Reach or Side Loader forklift licence and Narrow aisle experience would be desirable
- One years recent forklift experience would be desirable
- Experience of working in a logistics/distribution or warehouse would be desirable
- Previous experience of working as a team to achieve tight deadlines is desirable
- Must have legible handwriting as forms will need to be completed
- Be able to work overtime and shift patterns
- Willingness to learn
- Good verbal communication skills and handwriting must be legible as forms will need to be completed
- Ability to work quickly and safely

Package

25 days holiday (mostly fixed with plant shut downs)

Contributory pension scheme (after 3 month probationary period)

£6.97 per hour basic.

Shift Allowance 10% (Hourly rate £7.67) Annual salary including Shift £14,950

Paid overtime (up to 1½ hours compulsory overtime depending on business need)

Parking

Shift System

	Shift Start	Break 1	Lunch	Break 2	Shift End
AM Shift Mon-Thurs	06.00	08.00 08.10	10.10 10.40	13.00 13.10	14.50
AM Shift Friday	06.00	08.00 08.10	10.10 10.40		12.10
PM Shift Mon – Thurs	16.20	18.20 18.30	20.30 21.00	23.00 23.10	01.05
PM Shift Friday	12.40	15.10 15.20	17.20 17.50		19.10

Monday to Friday core hours. Basic 37.5 hours per week. Overtime is payable. Shift rotation weekly. Weekly paid

Takao Wales Division
 Rassau Industrial Estate
 Rassau
 Ebbw Vale
 Gwent
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